

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

IN PROGRESS	APPROVED – AWAITING SLOT	AWAITING UPDATE - X	AWAITING REMOVAL
Project approved & underway	Project approved but awaiting available resources	Project not yet approved and requires further input	Project to be removed by mutual agreement or failure to progress

Previous Status	Item	Progress to Date	Actions and Recommendations	New Status
	Trowbridge LHFIG – 21st November 2024 – 10AM COUNTY HALL – LACOCK MEETING ROOM			
	1. Apologies and Attendees			
	<p>Apologies: Cllr Jacob, Mark Banks, Stephen Carey (SPC)</p> <p>Present: WC: Cllr Vigar (Chair), Cllr Palmen, Cllr Prickett, Cllr Clark, Cllr Trigg, Cllr Cave, TC/PC: Lance Allan (TTC), David Smith (WAPC), Roger Evans (NBPC) WC Engineers: Jamie Mundy</p>			
	2. Notes of last meeting			
	Notes from this meeting will be published as part of the agenda for the next scheduled Trowbridge Area Board (5 th December 2024)			
	3. Financial Position			
	<p>Estimated implementation costs from previous commitments = £30,000 detailed below</p> <ul style="list-style-type: none"> 20mph speed limit in 3 areas of Trowbridge (£15,000) / Parish parking restrictions including TRO (£8,000) 20mph speed limit – various roads in Hilperton (£7,000) Remaining budget less existing commitments before meeting: <u>£17,091.96</u> <p>Commitments agreed at this meeting: £12,300</p> <ul style="list-style-type: none"> 3 new streetlights, Bratton Road, West Ashton: AtkinsRéalis estimate: <u>£7,500</u>. (£5,625 LHFIG & £1,875 WAPC) 3 sets of dropped kerbs - £4,500 (£3,375 LHFIG & £1,125 TTC) Lining works order up to - £3,000 NAL socket for SID at Cockhill - £400 (£300 LHFIG & £100 TTC) <p>Remaining budget: £17,091.96 – £12,300 = <u>£4,791.96</u></p>			

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		4. On-going Schemes			
JM to issue works order	a)	Woodmarsh, North Bradley To include speed reduction measures at Westbury Rd	<p>Implementation update:</p> <p>Milestone lining and signing gangs are steadily working through a backlog therefore Woodmarsh among others has been pushed back in the programme slightly.</p> <p>Latest programme received this week give a start date of 2nd December.</p>		Prog 02/12/24
Awaiting Cabinet decision	b)	Brook Road traffic calming (Wingfield Rd end)	<p>20mph limit consultation completed.</p> <p>A final design of the traffic calming solution that was recommended at the Wingfield Road end of Brook Road in a 2022 Atkins fesiability report will be required. TTC supported option 1 for a formal traffic calming feature along this section of Brook Road.</p>	JM to liaise with TAOSJ team and discuss way forward once outcome now Cabinet Member report for 20mph consultation has been approved.	JM to update group after meeting colleagues
Awaiting Cabinet decision	c)	20mph speed restrictions across the town	<ul style="list-style-type: none"> • Broadmead estate • Innox Road • St Thomas' Road area <p>Likely implementation costs approx: £15K for repeater signs and carriageway roundels across the 3 areas.</p>	Cabinet Report now approved JM has passed the scheme to colleagues to prepare final design and works order for implementation.	Cabinet Report now approved

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Awaiting update	d)	NAL socket for SID - Silver Street Ln	<p>DV & JM agreed a socket location for a SID. TTC have agreed to contribute.</p> <p>Cost estimate: £400 per site depending on placement (verge or footway) including Traffic Management required (£300 LHFIFG & £100 TTC) Group approved.</p>	Works order now with Milestone – programme date 13 th Jan 25.	Prog 13/01/25
Approved at 14/09/23 meeting	e)	Repair of grass verges - Manor Road	<p>Phase one completed w/c 15th July 2024</p> <p>While first phase now complete, Cllr Trigg requested this item stay on the tracker as a reminder that phase 2 needs discussion and funding...</p>	JM/Cllr Trigg to arrange site meeting to confirm which areas to include in phase 2. Photo evidence of the difference phase 1 has made to assist group decisions on future funding.	Phase 1 Works completed Phase 2 tbc
JM preparing report	f)	20mph speed limit request – Bratton Road, West Ashton	<p>Speed assessment report was issued to WAPC in July</p> <p>Whilst just meeting criteria for 20mph limit, there are some difficulties in implementing, due to minimum lengths of speed limits. PC requested low cost alternative speed calming measures to be explored. JM has recommended that we proceed with the Parking restrictions and push the Advisory 20mph outside the school initially and then review.</p>	<p>Waiting restrictions will be included below with other Parish requests.</p> <p>Advert date anticipated early Jan '25. JM to advise once TRO team have confirmed dates.</p>	Will be actioned with 4g below

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<p>Approved – JM to draft proposals before formal TRO advert</p>	<p>g)</p>	<p>Parish parking restrictions</p>	<p>The following areas will be subject of a TRO currently being prepared by our legal team. JM to advise date once known. TRO & consultation - £3,000 Implementation likely to be another £4,000</p> <ul style="list-style-type: none"> • Churchlands/Church Lane, North Bradley • Church Street/Wynsome Street, Southwick • West Ashton – Bratton Road (outside school) • Hilperton – Marsh Road (The Nursery access) • Hilperton – Horse Road/Hill Street • York Buildings • Manley Close • Huntingfield (Castle Mead school) • Frome Road (shop layby), Southwick 	<p>Advert date anticipated early Jan '25. JM will advise once TRO team have confirmed dates.</p>	<p>Approved awaiting consultation date</p>
<p>Approved at 14/09/23 meeting</p>	<p>h)</p>	<p>Staggered pedestrian barrier, Ashton Rd/Lacock Gards, Hilperton</p>	<p>PC request a staggered barrier to be installed, which was supported by the group.</p> <p>JM advised that only one barrier had been installed due to available footpath widths, to maintain access for buggies etc.</p>	<p>JM/Cllr Clark to arrange site meeting to discuss further.</p>	<p>JM to discuss further with the Cllr Clark & HPC</p>
<p>Approved at 14/09/23 meeting</p>	<p>i)</p>	<p>20mph speed assessment - Hilperton</p>	<p>Assessment carried out and recorded speeds met criteria for a 20mph speed limit.</p> <p>JM has advised HPC that further data is required to determine the extents of the 20mph limit, due to the Active Travel scheme on Devizes Road (Summer '24)</p>	<p>JM will collect data from other team and will be at no further cost to HPC.</p>	<p>Additional data being collected before report issued.</p>

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<p>Approved at 30/11/23 meeting</p>	<p>j)</p>	<p>HIF ref: 16-23-3 One-way signage on Silver Street</p>	<p>Request supported by TTC due to vehicles seen driving the wrong way down Silver Street when coming out of Fore Street and St Georges Works. Estimated cost: £1,000 (£750 LHFIFG & £250 Trowbridge TC)</p>	<p>Works complete.</p>	<p>Complete</p>
<p>New request at 30/11/23 meeting</p>	<p>k)</p>	<p>Pedestrian crossing, West Ashton Road</p>	<p>The group was previously advised by Sustainable Transport/Planning that a pedestrian crossing would form part of the development at Ashton Park, yet that the development could still be a way off.</p> <p>JM advised that: <i>Current Wiltshire Council practice requires a minimum level of pedestrian flow before a formal crossing is considered. In general, a minimum average level of 50 pedestrians per hour (counting vulnerable pedestrians as 2) over the four peak hours is required.</i></p> <p>ClIr Cave will arrange with residents an informal survey to indicate if the threshold could be reached before funding committed to a full pedestrian survey at £2,500.</p>	<p>ClIr Cave advised he was unable to get any volunteers to conduct an informal survey.</p> <p>JM advised that Planning officers are at the point of finalising the infrastructure delivery for Ashton Park and sought confirmation on the desired location of the crossing, which to group confirmed to be near to Blackball Bridge, on the desire line between the two existing paths either side of West Ashton Road.</p> <p>ClIr Vigar requested that JM try to get a likely timescale from Planning for the development, to inform future decisions.</p>	<p>JM to ask Planning likely timescale for the development to start</p>
<p>Approved at 08/02/24 meeting</p>	<p>l)</p>	<p>HIF: 16-24-02 Parking issues, Chantry Gardens, Southwick</p>	<p>The Parish Council has explored with the Highways Engineer the possibility of creating a layby in Chantry Gardens to provide parking; thereby protecting the green amenity space. Detailed cost estimate is £9,688 Usual 25% contribution (£2,422), yet SPC have agreed to pay up to £3,000 So LHFIFG funding would be: £6,688 Group agreed funding.</p>	<p>Programme start date: 10th Feb 2025</p>	<p>Prog date 10th Feb 25</p>

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<p>Approved at 19/09/24 meeting</p>	<p>m</p>	<p>HIF ref: 16-24-03 Pedestrian signage, Brokerswood Rd, Southwick</p>	<p>JM has confirmed the detail of the request with SPC and will prepare a cost estimate for Pedestrian warning signs for the next meeting.</p> <p>Estimated cost for 2 signs & posts: £1,600 (£1,200 LHFIG & £400 Southwick PC) Group agreed funding.</p>	<p>JM has passed the scheme to colleagues to prepare final design and works order for the implementation.</p>	<p>Awaiting programme date</p>
<p>New request at 18/04/24 meeting</p>	<p>n)</p>	<p>HIF ref:16-24-05 Additional street lighting – Bratton Road, West Ashton</p>	<p>As advised by the Street Lighting Engineers there is a gap in street lighting in a traffic calmed area it should be no more than 40-50m, The gap between Ashton Heights and Shepherds Drove is around 140m, so I would suggest 2 additional units would be required to match similar elsewhere.</p>	<p>AtkinsRéalis have now provided an indicative design and an estimate for the works. The proposed scheme would be for 3 new streetlights, with an estimate of £7,500.</p> <p>West Ashton Parish Council have confirmed a 25% contribution of £1,875 and request support from LHFIG for funding of £5,625. Group agreed funding.</p>	<p>Funding agreed</p> <p>JM to update group on programme date once known.</p>
<p>New request at 18/04/24 meeting</p>	<p>o)</p>	<p>HIF ref:16-24-06 Street Lighting County Way bridge</p>	<p>Various members of the public have complained about poor lighting at either side of the footbridges from the Town Park to The Tesco Site. The poor lighting leads to people not feeling safe and avoiding using the footbridges at night.</p>	<p>Street Lighting requested detailed measurements from our Structures team to assist their design.</p> <p>Cllr Palmen to engage with Tesco to request the unit within their site is put back into operation.</p>	<p>Awaiting full cost estimate from Street Lighting</p>

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<p>New request at 18/04/24 meeting</p>	<p>p)</p>	<p>HIF ref:16-24-07 Almond Grove/Hazel Grove, footway</p>	<p>The school would be very grateful if the grassy area at the east end of the footpath could be paved over as the area experiences congestion when children are arriving and leaving and that area cannot be used in wet weather.</p>	<p>JM to liaise with school property team and School Travel team regarding funding.</p> <p>JM to prepare cost estimate for next meeting.</p>	<p>Awaiting further info</p>
<p>New request at 19/09/24 meeting</p>	<p>q)</p>	<p>HIF: 16-24-12 Pedestrian xing Westbury Road, North Bradley</p>	<p>Request from North Bradley Baptist Church for a pedestrian crossing on Westbury Road. NBPC fully support the request.</p> <p>As per the crossing request on West Ashton Road, group have requested an informal survey be taken to see if threshold for a crossing can be met before committing £2,500 for a full pedestrian survey.</p>	<p>NBPC have emailed to advise that the Baptist Church accepts that it would not meet the criteria in foot traffic so will not be pressing for this.</p>	<p>To be removed</p>
<p>New request at 19/09/24 meeting</p>	<p>r)</p>	<p>HIF: 16-24-14 Request to extend parking controls, Manley Close, Trow</p>	<p>ClIr Kirk requests a further extension of the double yellow lines on Manley Close, Trowbridge. Access has been impacted for emergency vehicles.</p>	<p>It was agreed at the April meeting that a few additional sites identified in Trowbridge could be included with the proposed waiting restrictions in the Parishes.</p>	<p>Will be actioned with 4g above</p>
<p>New request at 19/09/24 meeting</p>	<p>s)</p>	<p>HIF: 16-24-15 Changes to the parking timings in the layby outside the shop on Frome Rd, Southwick</p>	<p>The Parish Council has been informed by the Highways Engineer that the village shop has requested the layby be restricted to its use.</p>	<p>This request will be included as above with the other proposed changes to the Traffic Regulation Order for the Parishes and Trowbridge.</p>	<p>Will be actioned with 4g above</p>

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<p>New request at 19/09/24 meeting</p>	<p>t)</p>	<p>Various dropped kerbs in Trowbridge Adcroft Ward</p>	<p>Cllr Kirk requests a number of dropped kerbs in his area that have previously been agreed by TTC, but not prioritised by the LHFIG.</p> <ul style="list-style-type: none"> • Cleveland Gardens x1 Opposite existing set to complete route • Springfield Close x1 Opposite existing set to complete route • St Thomas' Road x2 Grasmere x1 and Rodwell Park x1 • Victoria Road x4 St Thomas' Road x2, Middle Lane x1 and Victoria Gardens x1 • Osborne Road x2 St Thomas's Road junction • Middle Lane x2 Opposite Albert Road junction <p>Cost estimate: £1,500 per set of DK's (£1,125 LHFIG & £375 Trowbridge TC)</p> <p>Group concluded that these should be phased and sites that would complete a route be prioritised.</p>	<p>No update from Cllr Kirk, so group agreed for JM to determine which sites would complete a route and gave approval for 3 sets to be done;</p> <p>£4,500 (£3,375 LHFIG & £1,125 TTC)</p> <p>Cllr Clark suggested an approach to Barratt Homes who are currently developing their site just east of Middle Lane, for a contribution towards the dropped kerbs required on Middle Lane/Osborne Road.</p>	<p>Group agreed funding for 3 sets</p>
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New request at 19/09/24 meeting	u)	Late requests which Chair allowed to reviewed by group	HIF ref: 16-24-19 Footpaths on Blair Road, Eastview Road and Elmdale Road in poor state of repair and need resurfacing.	MB confirmed these are on the maintenance list for action.	No further action from LHFIG
			HIF ref: 16-24-20 Request for motorcycle parking bay on West Street	JM confirmed an advisory bay between the two existing advisory access markings would be the best solution	JM will add to another scheme (See 5a)
			HIF ref: 16-24-21 Request to add a gate from TROW 52 into the cemetery to provide alternative access.	JM awaiting advice from Rights of Way team.	Awaiting update

	5.	New requests received:			
New request	a)	HIF: 16-24-22 Request to mark give way markings at junctions	The two T junctions within Summerleaze, Studley Green do not have give way paint markings. Could these be provided?	JM suggested an a lining order be raised to cover these and other requests including re-marking of Bus Stops, motorcycle bay on West Street at 4u, plus any more that the group wished to add. Group agreed a works order up to £3,000	JM to collate list and raise works order with Milestone
New request	b)	HIF: 16-24-23 To investigate options to manage Park Run parking on Frome Road	The Parish Council is concerned at the on street parking taking place along Frome Road during the Park Runs held at Southwick Country Park. This is causing serious congestion along the road and there have been a number of near misses and accidents. Most recently a parked car was driven into and badly damaged.	Private event – should be encouraging better travel choices – promoter to put out no waiting cones for example. SPC to engage with Park Run. Onus should be on the event organiser to deal with the traffic generated from it.	No further action for LHFIG

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New request	d)	HIF: 16-24-25 NAL socket for SID – Cockhill	HIF received for the NAL socket mentioned at the previous meeting... Cockhill suffers from significant speeding and has a community speedwatch team. We have been told the lampposts are not suitable for fixing SIDs to.	Cost estimate: £400 per site (£300 LHFIG & £100 TC/PC) Group agreed funding.	JM to confirm location with Cllr Trigg
New request	e)	HIF: 16-24-26 Parking restrictions – Broadmead & Brook Road junction	Increasing number of vehicles parking on the bend of Broadmead and Brook Road junction and across the dropped kerb. Requires assessment of double yellow lines needed there and on Brook Road itself to deal with serious visibility issue. Double Yellow lines applied at the junction and to help drivers recognise the distant they should be from junction.	JM suggests adding this to the current batch of restrictions to be advertised shortly.	Will be actioned with 4g above
New request	f)	HIF: 16-24-27 HGV restrictions – Brook Road, Trowbridge	HGVs using Brook Road as short cut. Used to just be the Wessex Water tankers but seeing increase in numbers of larger commercial vehicles using the road which is inappropriate for residential housing estate. Conscious this has been looked at previously but would like it explored again.	JM has asked colleagues in Sustainable Transport to provide a response and will send to Cllr Trigg.	Review advice from Sustainable Transport
New request	g)	HIF: 16-24-28 Selwood Homes parking – Manor Road, Trowbridge	Selwood Homes have been contacted by the residents regarding issues with residential parking. Currently, there is no allocated parking for residents and there are more cars in the area than available parking spaces. Specifically, outside this block parking is an issue as there is a bus stop and traffic calming measures in place. The block adjacent to this block, 89 – 99 Manor Road, has a parking bay that is making use of the pavement area. The request is for a similar arrangement for 101 – 111 Manor Road.	JM advised this could be tricky to fit in another due to the proximity of the traffic calming and making sure there's sufficient room for the local bus. JM to check on site to see what is possible and will add to the current batch of restrictions or lining order accordingly.	JM to assess on site

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	6.	Any other business
NAL sockets request - Soutwick	a)	While sending his apologies for todays meeting, Stephen Carey noted that on Tuesday Southwick PC agreed to request and pay its contribution for four SID bases: three at entrances to the village and hopefully one on Frome Road (north) between the shop and church - all locations subject to JM advice. JM has advised this needs to be submitted via a Highways Improvement Form.
	7.	Date of next meeting: 6th February 2025 10am-12noon Location: Pratchett Room at County Hall and also via MS Teams (Next Trowbridge Area Board's are 5th December 2024 & 20th February 2025)